



# **SCOTTISH PARA-FOOTBALL**

**Risk Assessment Awareness**

**This policy is written to underpin both Scottish Para-Football as well Para-Football Game Leader Organisations who are members of Scottish Para-Football. Therefore this policy will be adopted by each individual Para-Football Game Leader Organisation. If your concern relate to Scottish Para-Football please contact the National Office. However if your concern relate to a Para-Football Game Leader Organisation please contact their Committee directly.**

In order to create a safe environment, as identified in the Scottish Para-Football Health and Safety Policy, the association must carry out regular risk assessments. These assessments are necessary to identify and remove any hazards and therefore reduce the risk of harm or injury to its members. Some definitions may be helpful;

<b>A Hazard</b>	Defined as anything with the potential to cause harm
<b>Risk</b>	The chance that someone will be harmed by the hazard
<b>Risk Assessment</b>	A formal and recorded process to weigh up the sustainability and safety of any activity by identifying the hazards that could potentially cause harm and taking the appropriate precautions or actions required to prevent harm or injury

The risk assessment help you to;

- Identify an unsafe condition
- Decide what corrective action is required
- Determine who is responsible for correcting it
- Follow up to ensure that it was corrected properly

### **Make an inventory**

Of Club activities and tasks

### **Identify the hazards**

For each of these activities, on and off and decide if the hazards are minor or significant

### **Evaluate the risks**

Decide whether the existing precautions are adequate or whether more should be done

### **Decide if the risks is acceptable and prioritise the significant hazards**

Identify whether the risk is high, medium or low by deciding which could result in serious harm or affect several people. See Risk Rating schedule when prioritising risks

### **Select method of control**

Check that all reasonable precautions have been taken to reduce the risk and avoid injury, however be aware that even after all precautions have been taken, some risk usually remains.

### **Record the findings**

Keep the written record for future reference as it can help if you become involved in any action for civil liability. It can also remind you to keep an eye on particular hazards and precautions.

**Implement measures**

To reduce the risks

**Monitor**

Ensure that the standards are maintained

**Regularly review**

It is good practice to review your assessment to make sure that the precautions are still working Effectively.

**Risk Ratings**

Having completed the risk assessment, you should be able to clearly identify the risk rating i.e. the danger associated with each risk on a scale from Minimal to Intolerable, and prioritise the risks depending on how harmful the risks are, who may be harmed, to what extent, how likely ect. This is illustrated in the Risk Ratings schedule.

Improving health and safety need not cost a lot. For instance, placing a mirror on a dangerous blind corner to help prevent vehicle accidents, or putting some non-slip material on slippery steps, are inexpensive precautions considering the risks that are involved. Failure to take simple precautions can cost you a lot more if an accident does happen

## Document Control

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<b>Author</b>	David McArdle
<b>Company Name</b>	Scottish Para-Football
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**Scottish Para-Football**  
**Charity Number: SC048491**  
**Hampden Park Glasgow, G42 9AY**  
**Email:**

