



SCOTTISH PARA-FOOTBALL

ROLEDESCRIPTION FOR COACH

This policy is written to underpin both Scottish Para-Football as well Para-Football Game Leader Organisations who are members of Scottish Para-Football. Therefore this policy will be adopted by each individual Para-Football Game Leader Organisation. If your concern relate to Scottish Para-Football please contact the National Office. However if your concern relate to a Para-Football Game Leader Organisation please contact their Committee directly.

Job Title: Head Coach/ Coach/ Assistant Coach

Responsible for: (1st Team/ 2nd Team/ Junior Section)

Responsible to: Club Committee

Recommended

Qualifications: (Leaders qualification/ SFA Level certification at 1/2/3 or qualification at 4/ 5/, First Aid/ Sports Coach UK qualifications) – Refer to Quality Mark Criteria for Coaching Pathway

Skills and Attributes Required

Coaches should have the ability to:

- Motivate performers
- Communicate effectively
- Make things FUN.
- Use time efficiently and effectively
- Forward plan
- Develop an appropriate level of technical knowledge
- Observe and analyse skills and make improvements
- Make use of appropriate equipment and adapt if necessary
- Evaluate all coaching sessions

Main Duties:

1. Consult with team captain/ manager/ organiser about the aims of the sessions.
2. (Head Coach) Co-ordinate the coaches and coaching for teams.
3. To plan, prepare, deliver and evaluate the coaching programme to develop the young players.
4. (Head Coach) Provide support and advice to the assistant coaches and helpers within the coaching team.

5. Be prepared to delegate organisational jobs which do not need your coaching skills e.g. keeping the register, equipment and venue hire.
6. Brief all helpers, assistant coaches and players on the aims of the session and the purpose of each activity. Involve all helpers and make sure they are made aware of the value of their input.
7. Liaise with the club committee to ensure that there are regular, appropriate, competitive opportunities for members.
8. Ensure that you are well briefed about any special needs of the participant involved i.e. medical condition/disabilities etc
9. Attend any meetings with fellow coaches, parents and children where appropriate.
10. Make participants aware of their progress.
11. Identify and recruit, in line with club procedures, additional volunteers to assist in the running of the club activities e.g. parents.
12. Ensure the committee is aware of all club activities and encourage strong links and communication between each team through the season.
13. Provide information on where the participant can continue in the sport and liaise with the National Governing Body to access regional and national structure for talented performers.
14. Abide by and promote sound ethics and club policy, child protection, fair play and equal opportunities to all members.
15. Develop your own skills by attending SFA coach education courses, sportscoachUK courses and any in-service training that is organised by the club.
16. [Head Coach] To ensure that all coaching staff qualifications are kept up to date.
17. Take responsibility for ensuring that the equipment is correct and is kept in good working order.
18. Be aware of and promote the clubs codes of conduct for coaches, players and parents at all times.
19. Be aware of and follow the procedures for recording accidents.
20. Be aware of the club's Child Protection policy, Health and Safety policy and Emergency procedures and take responsibility for Health and Safety aspects during activities.
21. Ensure that there is an accessible, well stocked first aid kit at the venue and a telephone nearby.
22. Provide information on sports science and lifestyle guidance.

Time Commitment: ___

Document Control

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