



# **SCOTTISH PARA-FOOTBALL**

**Registration Procedures**

**The following pertains to players registered to Para-Football Game Leader Organisations and their Member Clubs**

1. A player may only register for one Para-Football team unless they play for a another club within a different Para-Football Game Leader Organisation
2. A player registered with another Scottish FA Affiliated National Association can participate within Para-Football fixtures as long as registration process has been completed
3. Players may be registered with a maximum of two clubs during one season
4. A player shall not be permitted to play on a fourth occasion for the same club without having signed and submitted the relevant official registration form(s) before playing
5. A club may not play more than three unsigned players in any such match. Unsigned players must be marked as trialists on the team line
6. Players who participate without having been signed and registered in accordance with this rule will subject themselves and the club with which they played, to disciplinary action
7. Registration forms shall be binding on the amateur player and the club until the end of their Para-Football Game Leader Organisation playing season and will lapse on the day after the final league day / cup competition for which the player is registered unless cancelled at an earlier date.
  - (a) Clubs are responsible for ensuring that all players signed by them comply with current date of birth requirements for their specific Para-Football Game Leader Organisation
  - (b) They should also ensure that the player is free from an debt accumulated at her previous clubs, and has handed back all kit
  - (c) If applicable, the club must ensure that the player has International Clearance before signing and playing in an official match excluding friendlies. Scottish Para-Football should be advised in writing in advance of a friendly fixture if you intend to list a player who is awaiting or requires international clearance to play in an official match
  - (d) An amateur player's registration may be cancelled by the club online

**N.B During the playing season, at dates out with those stated by the Para-Football Game Leader Organisations, no approach may be made to a registered player of a club, without prior permission received in writing from their current club secretary.**

8. A player shall only play for the club which they are registered, except as otherwise permitted in these regulations
  - (a) A player having signed a Registration Form or playing in a match for a member club shall be subject to the Articles, Rules, Policies and Registration procedures of Scottish Para-Football where applicable and also the Articles, Rules, Policies and Regulations of their Para-Football Game Leader Organisation

- (b) The club shall ensure that all details of a player have been updated on the National Registrations system. When signing a new player all details required must be inserted into the National Registrations system
- (c) Any changes e.g. to name / address, ect. Must be updated on the system by the club as they occur throughout the season
- 9. The club concerned shall ensure that all details have been inserted before a player signs a Registration Form. The player at the time of signing a Registration Form must also personally insert the date of signing
  - (a) The signing of a Registration Form by a players of 15 years of age or under must be witnessed by a parent or guardian
- 10. Players must be registered 24 hours before participating in any authorised Scottish Para-Football matches
- 11. Failure to adhere to the registration procedure will result in the responsible parties being dealt with by the relevant committee and any Registration being declared null and void
- 12. From the day after the final League Day / Cup Competition a club can re-sign their existing players for the ensuing season, providing they are otherwise eligible to do so
- 13. From a month (30 days) after the final League Day / Cup Competition Clubs can sign players who have been registered with Scottish Para-Football registered club in the previous season, but who are not currently registered with a Para-Football Game Leader Organisation Club from the same Organisation.
- 14. The cancellation of a player's registration will be effective from the date on which it is cancelled by the club on the system. Under no circumstances should a club back date the cancellation of a players registration
- 15. When a player and a club for which they are registered are unable to mutually to agree to the cancellation of her registration, the player may apply in writing to the Para-Football Game Leader Organisation to have their registration cancelled.
  - (a) In such circumstance, the registration shall be cancelled when a period of 14 days have elapsed from the date such application was properly lodged and provided that the Para-Football Game Leader Organisation is satisfied that the player has met all their commitments to the club
  - (b) If the Para-Football Game Leader Organisation is not satisfied it will carry out an investigation. The player will only be eligible to participate again in football after receiving written notification from the Para-Football Game Leader Organisation
  - (c) A player may only have their registration cancelled in such a manner, once per Season
- 16. Players who move club shall be required sit out any suspensions gained when moving to any club affiliated to Para-Football Game Leader Organisations. Therefore they may not play until the suspension has been cleared and is has been noted on the team line

17. Players of clubs which fold or cease to exist during the currency of a players match suspension may register with a new club, as per these regulations. Any cautions or suspensions previously held shall be effective with the new club
18. The Para-Football Game Leader Organisation shall have the power to cancel registration of players in cases of clubs to which they are registered becoming defunct
  - (a) Players of a defunct club will be permitted to register for another club subject to the registration rules

## Document Control

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