



SCOTTISH PARA-FOOTBALL

Risk Assessment Awareness

This policy is written to underpin both Scottish Para-Football as well Para-Football Game Leader Organisations who are members of Scottish Para-Football. Therefore this policy will be adopted by each individual Para-Football Game Leader Organisation. If your concern relate to Scottish Para-Football please contact the National Office. However if your concern relate to a Para-Football Game Leader Organisation please contact their Committee directly.

In order to create a safe environment, as identified in the Scottish Para-Football Health and Safety Policy, the association must carry out regular risk assessments. These assessments are necessary to identify and remove any hazards and therefore reduce the risk of harm or injury to its members. Some definitions may be helpful;

A Hazard	Defined as anything with the potential to cause harm
Risk	The chance that someone will be harmed by the hazard
Risk Assessment	A formal and recorded process to weigh up the sustainability and safety of any activity by identifying the hazards that could potentially cause harm and taking the appropriate precautions or actions required to prevent harm or injury

The risk assessment help you to;

- Identify an unsafe condition
- Decide what corrective action is required
- Determine who is responsible for correcting it
- Follow up to ensure that it was corrected properly

Make an inventory

Of Club activities and tasks

Identify the hazards

For each of these activities, on and off and decide if the hazards are minor or significant

Evaluate the risks

Decide whether the existing precautions are adequate or whether more should be done

Decide if the risks is acceptable and prioritise the significant hazards

Identify whether the risk is high, medium or low by deciding which could result in serious harm or affect several people. See Risk Rating schedule when prioritising risks

Select method of control

Check that all reasonable precautions have been taken to reduce the risk and avoid injury, however be aware that even after all precautions have been taken, some risk usually remains.

Record the findings

Keep the written record for future reference as it can help if you become involved in any action for civil liability. It can also remind you to keep an eye on particular hazards and precautions.

Implement measures

To reduce the risks

Monitor

Ensure that the standards are maintained

Regularly review

It is good practice to review your assessment to make sure that the precautions are still working Effectively.

Risk Ratings

Having completed the risk assessment, you should be able to clearly identify the risk rating i.e. the danger associated with each risk on a scale from Minimal to Intolerable, and prioritise the risks depending on how harmful the risks are, who may be harmed, to what extent, how likely ect. This is illustrated in the Risk Ratings schedule.

Improving health and safety need not cost a lot. For instance, placing a mirror on a dangerous blind corner to help prevent vehicle accidents, or putting some non-slip material on slippery steps, are inexpensive precautions considering the risks that are involved. Failure to take simple precautions can cost you a lot more if an accident does happen

Document Control

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